

Check list for speakers of Short Oral Presentation sessions

- ✓ Recommended Poster Size is A0, 120cm high X 80cm wide.
- ✓ Poster area is located in level 2 of the conference venue. The conference secretariat will indicate when and where the poster should be placed.
- ✓ Display time: Tuesday September 18 from 09.00hrs
- ✓ Dismantling time: Wednesday September 19 at 17.00hrs
- ✓ Poster session: Tuesday September 18, at 18:30 – 20:30. Authors are kindly requested to be in front of their poster to be able to reply to any questions
- ✓ Your presentation should have 3 to 5 slides maximum.
- ✓ Your presentation is expected to be 3 minutes long. Please make sure that your presentation remains within this time frame.
- ✓ Final version of your presentation should be given to the technical staff at least one hour before the session.
- ✓ Contact one of the chairpersons of your session at least half an hour before the session.

Check list for speakers of Long Oral Presentation sessions

- ✓ Final version of your presentation should be given to the technical staff at least one hour before the session.
- ✓ Contact one of the chairpersons of your session at least half an hour before the session.
- ✓ Your presentation is expected to be 12 minutes long, unless otherwise agreed with your chairpersons. Please make sure that your presentation remains within the expected time frame.

Check list for speakers of Topical Oral Presentation sessions

- ✓ Final version of your presentation should be given to the technical staff at least one hour before the session.
- ✓ Contact one of the chairpersons of your session at least half an hour before the session.
- ✓ Clarify the expected length of your speech with the chairpersons. Please make sure that your presentation remains within this time frame.